

**Minutes: Northwest Data Sharing Network  
Board Meeting  
June 23, 2003, 10:00-1:00  
Cedar Boardroom, MSRM Skeena Region, 3726 Alfred Avenue, Smithers, BC**

**Present:** Ruth Edwards, Agathe Bernard and Don Morgan – MSRM Skeena Region, William Elliot – BCCF, Jim McCormack, Jaret VanDerGeesen - IFPA, Gary Quanstrom – Bulkley TSA, Francois Depey – Office of the Wet’suwet’en, Glen Buhr – Skeena-Stikine Forest District, Cheryl Delwisch – Babine Timber Sales Office,

**Absent:** Johanna Pfalz – MSRM Skeena Region

**Topics:**

Review of Previous Action Items  
Society documents/Setting up Society  
BCeid  
PlanLink Update  
Update on IFPA  
Update on RESULT's meeting in Terrace

**Review of the Previous Minutes Action items**

Geographic Extent Map completed and circulated in digital and hardcopy.

**Outstanding :** William to contact Selkirk and MacKenzie projects with NWDSN extent map, invite them to our board meeting and ask them to send us information on their data sharing projects and extent for circulation to our board.

- Written confirmation on services.

**Action:** Ruth to explore written confirmation for LRDW to provide hosting services.

**Outstanding:** This is considered a formality as access is covered under the DRAD project. Needs some help from Don on what we are exactly asking for.

- Bulkley TSA Steering Committee licensees confirmed they are happy to have Gary Q. represent them.

**Outstanding:** Board to review web page and comment for next meeting.

**Outstanding :** Scott to update UNBC web page so that map service is available (don't know if this is done – William to find out)

**Outstanding:** Scott to distribute UNBC business plan – (William to follow up)

**Setting up the society**

- Name search (BC only) – Northwest Geographic Data Sharing Network name is registered
- No reason for the non- acceptance of first choice.
- This is the legal name, but can use NWDSN for everything else.
- NWDSN is the domain name.
- \$100 needed to establish the society by July 18, 2003.

- NR5356078 is the document control number for the society and needs to be quoted in correspondence.

**Decision:** All official documents will be stored using BC government file numbers. Copies will also be circulated to board members.

**Decision:** The Constitution and Bylaws are signed by the Board except for Andrew George.

**Action:** Francois to take signed documents to Andy George for signing. Agathe will make sure documents are returned and scanned. Digital and signed copies will be forwarded to the directors.

**Action:** Ruth to provide \$100 from SRM to register the documents.

- SRM has now contributed \$130 to society in direct cost

#### BC eid

- Licences have accounts except Babine and L&M. L&M wants Andy Fraser.
- Don is waiting for reply on BC eid

**Action:** Don to provide circulate process and who has BDeid **Complete (attached)**.

#### PLANLINK update

- Viewing tool for plans.
- LRMPs implemented
- Bulkley is going to load up easy wins as a pilot.
- PLANLINK link to DSN may be a possibility in the future.

#### RESULTS/FTA Government Electronic Submission June 5<sup>th</sup> meeting in Terrace.

##### Update by Agathe

- Not as many people attending
- Main points
- October 20<sup>th</sup> 2003 implementation of whole package. ISIS and all other mainframes shut down then.
- April 1 2005 all licensees have to be on-line.
- Three contracting firms enter data into ISIS, digitise silviculture maps and do data conversion. Standard Units are part of data (Treatment units/ecosystem associations are not)
- Submission standard is not yet defined.
- Information will be viewable with MapView for the web.
- Bulk submissions were not discussed.
- Model appears to be built for one opening at a time.
- Translation is fundable

**Action:** : Agathe will give web link to presentation.

[www.for.gov.bc.ca/ftp/his/external/!publish/VMAR/RESULTS/updates/informat ion!](http://www.for.gov.bc.ca/ftp/his/external/!publish/VMAR/RESULTS/updates/informat ion!)

**Action:** : Jim to explore the option of bulk submissions.

**Action:** : William to talk to Scott Eamons about sharing FME. We may want explore buying a licence for the NWDSN.

**Action:** : Ruth to explore the Veg update strategy public availability.

### Constitution and Bylaws

**Decision:** The Constitution and Bylaws are signed by the Board except for Andrew George.

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### 2003/2004 IFPA projects

(Phase 2 Latitude) ready to start on July 15<sup>th</sup> . This is phase 2 of a multi-year project

- Standards – most are published
- May need more of SRM information on standars
- Hydrology and Roads standards
  - TRIM ?
  - Standard to meet business “enhanced TRIM”
  - Exploration of road standards
- Latitude to talk to Canfor FSJ to stay in contact with Forestry Consortium Project. Latitude to stay up to date with RESULTS/ESF submission.
- Latitude to refer to the Meta data project for other contacts.

**Action:** Agathe is lead for SRM around roads/creeks/ meeting business standard Cheryl for BCTS.

**Action:** Jim to get Latitude to talk to Canfor FSJ around the standards they are using. For the Forestry Consortium Project.

### Alternative Funding (SICEAI)

Don has submitted proposal. Proposal was sent to review in PG. Communtiy Futures reviewing . No indication of dates of submission acceptance.

- Next step would be a full business plan.

### Next meeting:

September 15, 2003 – 1:30 - 3:30. If any changes or need to call another meeting before then by e-mail.

**Action:** Ruth will set up next meeting, agenda and taking minutes.