

**Minutes: Northwest Data Sharing Network
Board Meeting
September 15, 2003, 1:30-3:30
Cedar Boardroom, MSRM Skeena Region, 3726 Alfred Avenue, Smithers, BC**

Present: Ruth Edwards, Agathe Bernard and Don Morgan – MSRM Skeena Region, William Elliot – BCCF, Jim McCormack, Jaret VanDerGeesen - IFPA, Gary Quanstrom – Bulkley TSA, Cheryl Delwisch – Babine Timber Sales Office,
Absent: Francois Depey – Office of the Wet’suwet’en, Glen Buhr – Skeena-Stikine Forest District,

Topics:

Agenda update Ruth Edwards
Review of Previous Action Items Ruth Edwards
Review and Approve Web page: nwdsn.org Don Morgan
IFPA project update Jim McCormack
GeoConnections proposal Scott Emmons
Softwood proposal Don Morgan
Nadina BCTS update Cheryl Delwisch
BC eid Don Morgan

Review of the Previous Minutes Action items

- See summary page

Review and approve web page

- Brought forward – not looked at by many members
Action: Don to add Latitude proposal to page.

IFPA Project update

- Work plan approved.
- \$48,950 for task 2 – data modelling
- Task 3 risk managed
- Bulkley gaps not worked out yet
- Technical Committee needed.

Decision: Tech committee members are:

- Tom McKinley
- Barry Watson
- Jim McCormack
- Karen Perkins
- Jay Baker
- Don Morgan
- William Elliot
- Scott Emmons?

Action: Cheryl to confirm if Wren Gilgan from BCTS can be on tech committee.

Policy

Action: Ruth to draft Board Policy on contributions in kind from members

GeoConnections

- Scott discussed GeoConnections and gave hand out (not attached)
- Members gave support to GeoConnections proposal
- Proposal needs more work

Action: Don and Scott to work on GeoConnections proposal over the next month.

SICEAI

- Softwood proposal approved to stage 2
- Detailed 10 page proposal required by September 25th
- Don has a draft of letter of support
- Town of Smithers has sent in letter of support

Action: Letters of support required:

- Jim McCormack to draft letter for Tweedsmuir's signature
- Ruth to write from MSRM
- Cheryl to get letter of support from BCTS

Nadina BCTS update Cheryl Delwisch

Cheryl gave update on Nadina loading of BCTS data to Genus

BCEid

NWDSN account manager is William Elliot

Next meeting:

November 13, 2003 – 1:30 - 3:30. Canfor, Houston