

NWDSN Board Meeting May 7th 2004
Caribou Room, 3726 Alfred Avenue, Smithers
9:30-12:30

Attendance: Ruth Edwards,, Glen Buhr, Jim McCormack, Jaret Van Der Giessen, Gary Quanstrom, Cheryl Delwisch, Steve Gordon (Water Air and Land Protection), Don Morgan, Francois Depey

Chair: Jim McCormack delegated to Don Morgan

Absent: Kevin Eskelin, William Elliott

Agenda

- Set Agenda
- Review Minutes from April 13th Board meeting

Minutes Accepted with amendments below

AGM activities

Board members/Directors:

Decision:

Glen Buhr now official board member for Skeena Stikine Forest District. Change on Society documents.

Gary uncomfortable representing Bulkley TSA.

Decision: Gary to represent Pacific Inland Resources and the Bulkley Timber Supply are Forest Investment Account (FIA) program.

Partners

Discussion took part on what is a “partner”.

Decision:

“A Partner of the NWDSN is whoever the members of the NWDSN happens to collaborate with or provides the NWDSN with information. Partners can access anything the public can, but cannot access password protected info.”

Discussion on what partners actually contribute – They contribute to projects etc).

Partners currently are as stated at AGM.

Membership Fees

- Question asked at AGM was “What are the fees for?”
- **Decision:** membership fees are for the society maintenance and may provide some project dollars for projects
- **Discussion** Need to recognize in-kind contribution.

- What is in-kind?

In kind is

- Time to attend meetings (technical and board)
- Time to organize data for projects
- Time for report/website review relating to NWDSN.
- Project management
- Travel and expenses over and above travel to attend tech and board meetings.

- **Action** specific work related to NWDSN as above should be tracked by individual organizations. Don't want to become too onerous.
- Scott (UNBC) will provide some direction on how to define and track in-kind contributions
- Breakdown of budget/Business plan/workplan is needed to take back to members.

Action: Don Morgan to send out. (complete - June 8th)

1. Business

Don to attend Regional Management Team Meeting of Water Land and Air Protection 10am-4pm to talk to WALP re NWDSN (did not happen)

Steve Gordon (Water Air and Land Protection) Guest

Discussed:

- Ungulate Winter Range UWR
- Wildlife Habitat areas WHA
- Consistency between land use objectives between FRPA and Land Act e.g. set aside for goats that licensees are managing to should also be the same objective for mitigation strategies.

Don

- Legally set objectives have to be in Land and Resource Data Warehouse (LRDW)
- Versus . "Best available" for management.
- Meta data has to be attached to anything into that is in NWDSN.
- Efficiencies by having one agreement with members across 3 management units.
- Relationship with licensees
- Data in a similar format and also available.
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Finances:

Account in place for Society with Bulkley Valley Credit Union (Acc#251553-Community Maximizer Account - \$25 membership fee).

Don Morgan and Ruth Edwards are joint signing officers.

Minutes and Records

Action Change all documents to .pdf format for circulation (Ruth)

2. Technical business

Action: Terms of Reference for approval for tech group to discuss next meeting.(outstanding)

- SRM local
- FIA data modeling project:
- Take proponents model and translated to common format.
- REULTS and FTA format not stable enough

- Shape or IGDS translated to common interim NWDSN gml format which has more than RESULTS or FTA gml standard so can be used.
- Genus interim xml/gml format.
- PIR data not in a projection so it was translated but not put on the right place on the earth.

Map service

- Membership fees pay for this.
- Coarse Map service funded currently as part of arrangement with UNBC.
- We can contract out the Map Service

Action Ruth to contact Don/Barry on FIA funding of Map Service through phase 3

Technical Committee

Minutes of May 6th attached.

New projects. Depletion update for Lakes update to March 31 2004. Aggregate

- Interim data model up to 2005 then everyone has to use a format that is OK for RESULTS and FTA so more work will be needed this fiscal.
- **Cultural Heritage data standard Wet'suwet'un.** Common standard for licensees.

Action : Francois to ask Andy to come to next board meeting in September to talk to Cultural heritage data.

Priority Data investigation. For SFM Plans.

Note from Gary on layers of interest.

- PEM
- Orthophotos. (Ownership)
- Upper op/ESSF

Reviewed web page

**Next board meeting September 9th 9:30 at CANFOR Houston.
Changed to September 30th MSRM Smithers.**