

Northwest Geographic Data Sharing Network AGM
Access Centre, Smithers
April 13th 2004 9:30-12:00

Attendance: Ruth Edwards, Francois Depey, Glen Buhr, Kevin Eskelin, William Elliott,
Jim McCormack, Jaret Van Der Giessen, Gary Quanstrom, Cheryl Delwisch

Chair: Don Morgan

Agenda

- Set Agenda
- Review Minutes from June 23 board meeting
- Review Mission Statement
- AGM activities
 - Election of officers
- Review past years activities
- Activities this year
 - Budget
 - Membership
 - Related
 - Workplan

Review of Minutes – September 15th
Ruth reviewed previous minutes
Tech committee meetings to date:
December 15, 2003
Feb 16, 2004

Review of Mission Statement

Constitution purpose was reviewed and accepted.

Policy mission, values and ends were reviewed and accepted with the following exceptions.

In the missions statement “innovative use... reduce ownership data costs and ...” to “innovative use... reduce the cost of data ownership and...”
change section 1.1.1. “open source” to “publicly available”.

AGM activities

Board members/Directors:

Gary Quanstrom – Bulkley TSA Licensees

Jim McCormack - IFPA

Jaret Van Der Giessen - IFPA

Andy George/Francois Depey – Wet’suwet’en

Ruth Edwards - MSRM

Jane Lloyd-Smith/Glen Buhr – Skeena-Stikine Forest District

Cheryl Delwisch – Babine Timber Sales

Partners

UNBC – will check to determine if possible to become a board member.

BCCF - Technical – William Elliott

MoF Research - Don Morgan

Bulkley Valley Centre of Excellence – Sybille H

Northwest Community College – Kara Jenne

WLAP – Steve Gordon/Kevin Eskelin

Kalum Forest District – Lisa Hannah/Kevin Kilpatrick

Partners vs Members

Partners don't have a vote, however, they may become members through time.

Review of Last Years Activities

Governance in Place

- Board of Directors
- Technical committee

Promotion

- Web site is in place – nwdsn.org

Developing Partnerships

- UNBC
- IT companies – Latitude Geographic, Refractions Research
- Local companies – Pro Tech, BC Web

Proposals

- FIA data administration, data modeling, and data viewing – parts 1&2 funded & complete.
 - o Part 1 - local data administration – reports on web site.
 - o Part 2 - Data modeling – report pending, will be posted on web site.
 - o Part 3 – see activities this year
- SICEAI Northwest Data Sharing Network: Capacity Building proposal
- Geoconnections – waiting for next call
- FRPA projects:
 - o Data loading – bulkley, kalum, kispiox
 - o Data Viewing – simple map service
 - o Spatial Data Library – collect all data and link to TSA:
 - Bulkley – close to complete.
 - Kispiox - ?
 - Kalum – in progress.
 - IFPA – has documents digitally – need to be loaded.

Membership Fees

- What are the fees for?
- Breakdown of budget
- What does membership purchase?

The board elected directors to be officers

President –

Gary Quanstrom put forward - Jim McCormack by acclimation

Vice President – Gary Quanstrom put forward - Glen Buhr by acclimation

Secretary/Treasurer – Jim McCormack put forward - Ruth Edwards by acclimation

Chair of Technical Committee – Don Morgan

Executive Director – Don Morgan in collaboration with Kevin Eskelin, William Elliott and Scott Emmons.

Activities this Year

- Prepare a package outlining business case for participation and paying membership fees to the DSN.
- Technical committee
 - o Meet within month – May 6th, 2004.
 - o Review last years activities and report on projects and distribute.
 - o Develop work plan and budget for this year.
- Prepare SOP - standard operating procedure for access and download – document.

Next Meeting

May 7, 2004 – board meeting, place - Caribou Room MSRM/WLAP – 9:30.

Technical Committee meeting May 6, 2004.